



KMS PTO Meeting Minutes October 11, 2018

Attendees

KMS PTO Board Members:

<input type="checkbox"/> K. Flynn	<input type="checkbox"/> D. Lechak	<input type="checkbox"/> M. Rees	<input checked="" type="checkbox"/> N. Thompson
<input checked="" type="checkbox"/> M. Hirt	<input checked="" type="checkbox"/> M. Martino	<input checked="" type="checkbox"/> C. Riscili	<input checked="" type="checkbox"/> L. Ullman-Koenig
<input checked="" type="checkbox"/> K. Jacobs	<input checked="" type="checkbox"/> J. Meine	<input type="checkbox"/> C. Rosneck	<input checked="" type="checkbox"/> J. Voudris
<input checked="" type="checkbox"/> S. Jones	<input type="checkbox"/> M. Noah	<input checked="" type="checkbox"/> J. Smith	
<input type="checkbox"/> J. Laishes – Olsen	<input checked="" type="checkbox"/> K. Phillips	<input checked="" type="checkbox"/> M. Spellacy	

Other Attendees:

P. Brockway, J. Fromwiller, M. Adante D. and Kachurchak

The meeting was called to order at 9:35 AM by KMS PTO President, Laryn Ullman-Koenig.

- I. Welcome led by L. Ullman-Koenig and Pat Brockway.
- II. Putting the “T” back in PTO– presented by Jeff Fromwiller, 6th grade Team Leader/Social Studies Teacher
 - a. 8th Grade Washington D.C. Trip was the topic today
 - i. The itinerary of the trip was shared with parents today. This form will not be shared online for safety reasons.
 - ii. Departure will take place at KMS at 8:30 AM on Tuesday, May, 7th.
 - iii. The itinerary is a little different from last year as everyone will go directly to the hotel first and then begin tours. This will help work out the kinks once we arrive at the hotel.
 - iv. We’re trying to get into the African American museum this year. In previous years, we haven’t been able to go because of such a large group from KMS.
 - v. There are two t-shirts per child provided for this trip and they are two different colors for each bus. They will wear these shirts on Wednesday and Thursday while touring. This makes it easier for the teachers/chaperones to keep track of the students as well.

- b. In the past few years, we've had more people requesting scholarships for the D.C. Trip. The cost of this trip is \$522.
 - i. Mr. Fromwiller is proposing a funding request of \$3,000 from the KMS PTO.
 - ii. In the past couple of years, on average about 12-15 students have requested scholarships.
 - iii. The scholarship of \$3,000 is the highest amount of the request as each student would receive a \$200 scholarship towards the total cost of \$522. We can give this to 15 students at \$200 each for a total of \$3,000. The student is still responsible for the \$322 difference.
 - iv. Mr. Fromwiller shared about 15-25 students on average do not go on this trip for various reasons. This is not just for financial reasons.
 - v. Mrs. Brockway also shared there is a \$1,500 scholarship that she is researching more at this time. This scholarship requires you to see a museum as well.
 - vi. There are also a few teachers who sponsor a student every year.
 - vii. We've had several parents donate extra funds when they're making their payments for their own child as well. The extra funds go towards a scholarship for a student.
 - viii. The county has also given scholarships for several students in previous years- Sara Chiniger from Geauga County helps with this.
- c. The PTO will discuss this and vote on this funding request at our next scheduled PTO meeting on November 8, 2018.
 - i. This time will allow the budget to be reviewed once the cookie fundraiser is complete on October 16th.

III. Principal's Report- Pat Brockway

- a. Mrs. Brockway thanked J. Smith for helping with vision/hearing screening.
- b. Today, STAND members are at Mentor HS for an anti-bullying program- PROJECT AWARE.
 - i. The last day of the quarter is today- 10/11
 - ii. Grades will be out next week.
- c. Important Dates as follows:
 - i. KMS 8th Grade PSAT 10/17
 - ii. National Mix it up Day- 10/23
 - iii. Play Blue PE Fitness Night 11/1
 - iv. Principal's Box Lunch Talk 11/2
 - 1. Specific Topic and lunch: please RSVP to make sure you have a lunch. This is generally in the Betty Patton Room.

- v. Parent Engagement 11/12
 - d. Emotional Help– Counselors: Guidance Antics
 - i. During the (3) lunch periods, the counselors are there if students need help or need to talk.
 - ii. Dr. Bates eats with a table of students to help support them.
 - e. The faculty is doing a fitness challenge.
 - i. You may notice the teachers around the building using pedometers, Fit Bits and Apple watches.
 - ii. This is a fun “team” challenge amongst the staff.
- IV. President’s Report– Laryn Ullman–Koenig
 - a. Candid Pictures
 - i. L. Calabrese was approached about taking these pictures since she did this in the past at KIS. She is not interested in doing this at KMS.
 - ii. L. Calabrese suggested using the school photographer to do this.
 - iii. We’re still looking for someone to do this.
 - iv. There were several suggestions made by the PTO to reach out the HS year book club, Becky Alexander and Carla Stachiw, who are both parents of a Kenston student.
 - v. S. Jones offered to reach out to C. Stachiw personally and find out if she is interested in this position.
 - b. Feedback from New to District Breakfast
 - i. There was a good turnout from the new to district parents.
 - ii. The new to district parent seemed to enjoyed themselves during the breakfast.
 - iii. Several members of the PTO board have reached out to these parents since the meeting.
 - c. Feedback from Parent Engagement
 - i. This event went very smooth.
 - ii. M. Spellacy mentioned she really liked how the Q & A notecards were distributed ahead of time.
 - iii. The moderator handled the questions well and was able to filter this during the presentation.
 - d. PTO Council Report–Kim Phillips
- V. Treasurer’s Report–Kristin Jacobs
 - a. 1 deposit was made for membership since our last meeting.
 - i. We will see how the cookie dough fundraiser goes compared to last year.
 - b. Discussion on funding request from Mr. Fromwiller for the 8th Grade D.C. Trip

- i. We can afford to fund this trip this year but whether or not we will be able to sustain funding this trip every year will need to be assessed.
- ii. Mrs. Brockway struggles with the price of this trip.
- iii. Mrs. Brockway explained that students who apply for this scholarship must be receiving free/reduced lunch.
- iv. We will not make this a line budget item at this time.
- v. There was also a discussion on not being opposed to students doing a fundraiser for this D.C. trip specifically.
- vi. We also discussed the 7th grade camp trip not being an issue in previous years.

VI. Committee Reports

a. Dance Concessions– No update as J. Voudris had to leave and go to the HS to pass out ice cream since it's end of quarter.

b. CARE– Julie Smith

- i. J. Smith said everything went well and parents were very thankful she reached out to invite them to the back to school breakfast.
- ii. Julie mentioned she reached several times to initiate and remind parents of this event.
- iii. Julie also mentioned that KIS was on Wednesday and KMS was on Thursday. There was a parent who wasn't able to attend both due to her work schedule and these being consecutive days.
- iv. There was a discussion as to whether or not we should change this date for the future. We will not change this date at this time because it's important to catch these new to district parents as early in the year as we can just in case they have questions. We can help the parents earlier in the school year rather than later.
- v. Julie sent out birthday cards to the appropriate staff.

c. Hospitality– Julie Meine/Michele Martino

- i. Julie gave an update on parent teacher conferences.
 - 1. There were plenty of volunteers donating food and drinks.
 - 2. There is still a shortage with set up and clean up. No one helps in this area.
 - 3. Julie and Michele had to move tables and set up for the dinner in such a short period of time. There was a study hall in session so they couldn't get into this room to set up until the last minute.
 - 4. This was very frustrating as it was a time crunch.

5. We need to help with setup and clean up at the next parent teacher conferences on 11/15.
6. There were many parents who came to conferences between 2:30–2:45 and they were waiting for the conference doors to open. It would have been nice to have these parents helping set up the room for conference dinners.

d. Bomber Hangar– Christine Riscili

- i. Overall, we've had more volunteers working the Bomber Hangar at the football games.
- ii. Set up and tear down for specific events is always a challenge.
- iii. New concept–the Bomber Hangar is asking if you want to add a donation to the end of your order when checking out. These donations go towards the PTO.
- iv. There were several discounted items brought the meeting today from the Bomber Hanger–incentive for coming to the meeting.
 1. Upcoming Events and New Ideas for the Bomber Hangar.
 2. New events coming for Christmas
 3. Sneak Peak All Day Event on 11/8: this event will take place at S. McDonough's house from 10:00 AM–8:00 PM.
 4. All items for this event will be shipped directly to Shelly's house to save on the transfer of these items.
 5. There is a new Kenston Athletic Line and you can pick your sport for the shirt.
 6. There will also be a new Kenston Elite Line–this will be a Cutter & Buck (more of a high–end line). We will take these by order only due to the cost.
 7. Christine will not be at the next KMS PTO meeting as it is the same day as the Sneak Peak event.
 8. The PTO may go to the event together after the meeting.

e. E–Communication– Laryn gave a report in M. Noah's absence.

- i. Meg has updated the website.
- ii. Meg wasn't checking the emails for the Sign Up so she is in the process of catching up with this.
- iii. S. Jones will email the approved 9/13/2018 minutes to Meg so she can upload these to the website.

f. Weekly Update– Kim Phillips

- i. Articles are due today since this is a short week and today is really like a Friday even though it is only Thursday. We have a three-day weekend.
- ii. Susan, Mrs. Brockway's assistant, can share a message in the weekly update to join PTO as a volunteer.
 1. If you have any updates for the newsletter, please submit these to Kim Phillips, no later than Wednesday. Kim needs to send this to Susan, Mrs. Brockway's assistant, by noon on Friday.
 2. Mrs. Brockway emails the weekly update on Fridays of every week.

g. Volunteers/Membership– Maureen Hirt

- i. Membership is down in general in comparison to last year.
- ii. We currently only have 1 staff member on our membership for PTO.
 1. There was a lengthy discussion as whether or not we are low on enrollment due to parents paying items online vs. in person at orientation.
 2. We should add the PTO form online to make this available and convenient for parents when they are paying their fees online.
 3. There was a suggestion for Maureen to look at previous years and families.
 4. We will keep thinking about this and take this back to council to brainstorm this subject.
 5. There was another suggestion to add the PTO form to the report card packet if report cards are sent home.
 6. Mrs. Brockway mentioned report cards will not be mailed home this quarter. Parents will check final graded online for this quarter.

h. Beautification– Stacey Jones

- i. The planters were updated for the fall season and the fall decorations were added.

i. Book Fair– Missy Spellacy/Nicol Thompson

- i. Missy and Nicol met with Mrs. Britton to discuss these details.
- ii. There will be a Sign Up Genius coming soon.
- iii. They will need help with the AM shifts as they both have a student at Timmons and this will delay them getting here first thing in the morning.

j. Fundraising– Maureen Hirt/Stacey Jones

- i. The cookie dough fundraiser ends on 10/15 and forms are due 10/16.
- ii. We discussed adding the fundraiser to BTV as a reminder to the students.
- iii. There will not be enough time to add this since tomorrow is Friday and there is no school. We will consider this for next year.
- iv. Maureen will send a reminder to Meg for an email blast to go out the day before the event ends to remind parents to send in the order forms/payment by 10/16.
- v. The event ends on 10/16 and delivery is 11/15.
- vi. Stacey and Maureen will meet to sort the orders and have these ready for pick up at conferences the evening of 11/15.

k. Skate Night-

- i. No Update as M. Rees is not here.

l. Staff Appreciation-

- i. No Update as C. Rosneck is not here.
- ii. There was discussion to reach out to Christy as see if she will need help with this in the future. We have plenty of time as this is not until May.
- iii. There is a lunch served on the Friday before the week of Staff Appreciation.
- iv. This is a budget item.

m. 8th Grade Party- Stacey Jones, Maureen Hirt

- i. We will begin to meet and plan for this once the fundraiser is complete.

VII. Old Business

- i. No update

VIII. New Business

- i. Reminder as there will not be a December meeting. We will meet again on 11/15.

A vote was taken to approve the KMS PTO minutes for September 13, 2018.

The vote for the KMS PTO minutes was approved and there were no changes requested on these minutes.

The meeting was adjourned at 10:55 AM.

The meeting minutes were taken by Stacey Jones, Secretary.